

GOVT. HYDRO ENGINEERINGN COLLEGE, BANDLA BILASPUR

Hostel Leave Application

To

The Director-cum-Principal
GHEC, Bandla

Subject: Regarding leaving the hostel permanently

Sir,

It is submitted that I want to leave the hostel permanently. Following is my details:

Hostel Name (A/B):

Room No:

Student's Name:

University Roll_no:

Semester:

Branch:

Mobile No.:

Therefore, I may kindly be permitted to leave the hostel permanently.

Thanking you.

Yours sincerely,

Student's Signature

Parent/Guardian Sign

Date:

For Office Use

No.	Particulars	Remarks	Signature
1.	Items provided to students in room such as bed, table, chair etc. are in good condition. Clearance by Hostel. Supdt.		
2.	Mess Fees Clearance from Mess Manager should be taken by paying mess dues.		
3	Fine (If any)		

Recommended/Not Recommended

Recommended/Not Recommended

Warden

Chief Warden

Approved/Not Approved

Director-cum-Principal

Copy to

1. Cashier for the information and n/a.